

# **The Arts Society – Stratford-upon-Avon - STRADFAS**

## **Protocol B1: Safeguarding Guidelines, Rev 1.1**

### **1. Objects**

The Society has as its objects the promotion and advancement of the aesthetic education of the general public, the cultivation, appreciation and study of decorative and fine arts and the giving of aid to the preservation of the United Kingdom's national artistic heritage.

The objects are met through the presentation of lectures, special interest days, visits to places of cultural interest within the United Kingdom and to selected locations in extended visits abroad.

The objects are also met through voluntary conservation work by members of the Society and by grants to promote creative and artistic projects for youngsters in schools, hospices or similar environments under the supervision of professional teachers or carers.

### **2. Safeguarding**

The Society will take all practicable steps to create a safe environment for its members and visitors, especially whenever there is contact with children, young people or vulnerable adults.

### **3. Trustees' Responsibilities**

The Trustees have a statutory responsibility to the Charity Commission for ensuring that Safeguarding is a key governance priority, as is appropriate to the activities of the Society.

The Trustees will ensure that there is a system to provide a safe and trusted environment and will observe a duty of care to everyone who comes into contact with STRADFAS – not just vulnerable beneficiaries.

The Trustees will appoint a Safeguarding Officer and will ensure an organisational structure that prioritises safeguarding, so that it is safe for people to report incidents and concerns in the knowledge that they will be dealt with appropriately.

The Trustees will ensure adequate policies, procedures and measures to protect members and visitors and make sure that these are made known to members and are kept up to date.

The Trustees will handle incidents as they arise, report them as appropriate to the relevant authorities, including the police and the Charity Commission, learn from experience and put in place measures to avoid them recurring.

### **4. Detailed Provisions**

Detailed provisions are incorporated in the STRADFAS Byelaws including:-

- 1) Assistance for disabled members (Clause 3.v)
- 2) Members on extended tours, visits etc. (Clause 4.2)
- 3) Health and Safety (Clause 5)
- 4) Complaints (Clause 8)

### **5 Recording**

The Safeguarding Officer will maintain a record of all complaints received and will detail the actions taken and ongoing references made.

# The Arts Society – Stratford-upon-Avon - STRADFAS

## Protocol B1: Safeguarding Guidelines, Rev 1.1

MODIFICATION HISTORY		
Revision level	Reason for change	Date
1	First published	April 2018
1.1	Minor changes – modification history added	April 2021